

*Draft Copy-Not Approved*

Date: 11/29/23

Present: Chairman Sean McHale; Commissioners Bill Blunden, Norman Barkley, and Tyler Clemons; Fire Chief Brian Draper; Secretary/Treasurer Jessica Putney; Assistant Chief Cole Pacella

Absent: Commissioner Michael Clouch

1. Meeting Opened: Chairman Sean McHale opened the meeting at 6:01PM.
2. Guest Speaker: Bill Griffith with ESIP Liability Insurance – previously had ESIP and switched to VFIS with Fuller a few years ago. More detailed explanation of coverage compared to VFIS. Garage coverage is almost double what we have now \$64k with VFIS and \$113k with ESIP. Coverage included for volunteers responding to calls in personal vehicles. Coverage includes all training for OSHA certifications. ESIP also covers radio replacement costs. ESIP is approximately \$1,200 less than our current coverage.
3. Public Forum: N/A
4. Approve Minutes: Motion made Bill Blunden, seconded by Norman Barkley to approve the October meeting minutes as written. No opposed, motion carried.
5. Correspondence: N/A
6. Old Business: (See Approvals)
  - A. Drone Project – Table this and remove from business as there isn't a budget for this next year and we need more information.
  - B. Policy Updates – Nothing has been written up for this yet. The SUV is the only vehicle that would be applicable.
  - C. Solar Farm Fire Training – Solar farm out by the Strickland Road probably won't happen. Infrastructure can't support the project. There is a bill introduced to senate that would require any solar facilities have safety information posted at site.
7. New Business: (See Approvals)
  - A. 2024 Annual Fire District Election – Election will be held on December 12<sup>th</sup> from 6-9pm for one 3 year position and one 5 year position. Jeremy Tripp has submitted his intention to run for the 3 year term. Sean McHale has submitted his intention to run for the 5 year term.
  - B. Liability Insurance – ESIP vs. VFIS

8. Finances: (See Financial Approvals)
- A. Adjustments – N/A
  - B. Treasurer’s Report- Beginning balance was \$437,154.08 plus \$23.53 interest. Total expenditures for the month including bills and payroll were \$35,335.84 leaving a spendable balance of \$401,841.77. *Reserve Fund Balances:* #1-Turnout Gear \$13,789.35; #2-Pumper \$10,963.31; #3-Repair \$864.45; #4-Aerial \$81,093.81; #5-SCBA \$60,185.42.
9. Chief/Head Fire Driver Report: All the apparatus inspections have been completed. Pump tests have passed. Had a meeting with CARS and they are running into issues with West Carthage Department helping with EMS calls. They will continue to call WC and if they don’t respond on the second call then they will call Carthage. (assist only, not lifting unless WC doesn’t respond)
10. Executive Session: Motion made by Tyler Clemons, seconded by Bill Blunden, to enter executive session at 7:15PM to discuss a personnel issue. No opposed. Executive session ended at 7:23PM.
11. Adjourn: Motion made by Norman Barkley, seconded by Bill Blunden, to adjourn at 7:23 PM. All in favor, motion carried.

APPROVALS/MOTIONS:

- Motion made by Bill Blunden, seconded by Norman Barkley, to switch liability insurance companies from VFIS to ESIP No further discussion, all in favor. Motion approved.

FINANCIAL APPROVALS:

- Motion made by Norman Barkley, seconded by Tyler Clemons, to approve the monthly bills, payroll, and line item adjustments as documented and reported by the treasurer and reviewed by the Board. All in favor, motion carried.

Excellus health insurance \$5,392.90 monthly

Guardian Dental Insurance \$169.19 monthly

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Jessica Putney, Secretary/Treasurer

Carthage-Wilna Fire District